

# Seller's To-Do Checklist

Ensure your home shines in photos and showings with our comprehensive checklist.

Take an objective look at your property, room by room, to maximize its appeal to potential buyers.

## Clean / Repair as needed:

- Light Switch Covers
- Fireplace
- Light Bulbs
- Front door
- Carpets
- Blinds
- Doors and Door Knobs
- Interior & Exterior Paint
- AC/Heater vents

## Dust Thoroughly:

- Walls
- Blinds
- Ceilings
- Baseboards
- Windows
- A/C Intake Vents
- Ceiling Fans

## Make It Inviting!

- Rearrange furniture to maximize visual floor space
- Pack up all knick-knacks and figurines
- Prune and nurture all house plants
- Reduce or add house plants to a balanced number
- Remove any furniture that you can live without
- Remove all but a few decorative books from bookshelves
- Pack away personal family photos to de-personalize the home
- Reduce the amount of wall art to one or two items per room
- Add lamps to any dark spaces to brighten the room
- Avoid using Scented candles, sprays, and plug-in air fresheners
- Leave your home smelling fresh and clean with an essential oil diffuser

## Living / Family Rooms:

- Keep coffee tables clear
- Remove any ashtrays
- Keep furniture at a minimum
- Any toys should be stored out of sight
- Use pillows and throws to soften the space

## Dining Room:

- Bottom of Chandelier should be at min. 60" from the floor
- Keep dining table clear except for one nice centerpiece
- Remove extra chairs from the table and dining room Remove
- extra leaves from the table
- The table should seat 4 to 6 chairs max.

## Kitchen:

- Clear all items from kitchen countertops
- Clean tile grout; bleach if needed
- Clean the stove, oven, and microwave
- Clear the refrigerator of magnets, pictures, and messages
- Repair broken or loose corners on Formica countertops
- Replace burner pans on the stove if worn
- Keep all mops, brooms, vacuums, etc., put away.
- Empty the garbage before each showing
- Remove any pet food and water dishes before showings
- Organize pantry to look nice and neat
- Box up any dishes & cooking supplies you can live without
- Scrub/polish the sink to make it look like new again



YOUR JOURNEY HOME STARTS HERE  
newmexico.properties (575) 538-1487

*Laurel Brandi*  
Associate Broker, REALTOR®, ABR®, e-PRO®, GREEN®  
(575) 640-6511

laurel@VistaTeamNM.com  
www.VistaTeamNM.com



www.newmexico.properties

Disclaimer: The information provided herein is for informational purposes only and is not intended as a solicitation if your property is currently listed with another real estate agent or broker, or if you are currently under an active real estate agreement with another agent or broker. All data and information presented, including but not limited to pricing, descriptions, and availability, are deemed reliable but not guaranteed, and are subject to change without notice. The Vista Team of New Mexico Properties makes no representations or warranties, express or implied, as to the accuracy, completeness, or suitability of the information provided. Prospective buyers and sellers should verify all information independently. The Vista Team of New Mexico Properties, its agents, and affiliates are not responsible for any typographical errors, misinformation, or misprints. Equal Housing Opportunity.



# Seller's To-Do Checklist

## Continued

### Bedrooms:

- Make beds daily
- Invest in new bedspreads if necessary (consult stager first)
- Clear off bedside tables, dressers, etc.
- Store daily necessities in drawers or closets
- Organize closets to be nice and neat
- Keep closet doors closed
- Keep all the floors clear and vacuum regularly
- Remove all wall decor, other than a tasteful piece of art
- Repair any holes or damage to walls

### Baths:

- Clear and clean ALL surfaces
- Display a bottle of hand soap or a clean bar of soap
- Purchase new towels if necessary (consult stager first)
- Coordinate all linens in one or two colors
- Fold towels in thirds on towel rack
- Remove all unnecessary items out of shower stalls and tubs
- Clean or replace all shower curtains
- Clean any moldy areas in the showers and baths
- Replace caulking to make it look new again
- Take off all cloth toilet lids and keep lids closed
- Hide garbage cans and cleaning supplies
- Organize cabinets to be nice and neat

### Exterior:

- Look at your house objectively from your neighbor's yard
- Clean or repaint the front door if needed
- Repaint the exterior and trim if needed
- Replace any rotten wood on the exterior
- Sweep all walkways, patios, porches, and decks
- Pressure wash any dirty/stained concrete
- Re-stain deck wood as needed
- Wash windows, inside and out
- Use outdoor furniture to show use of space
- Outdoor drapes, pillows, and throws create an inviting retreat

### Garage:

- Clean and sweep out the garage Keep storage nice and neat
- Repaint dirty areas
- Pack anything you can live without

### Yard:

- Prune bushes and plants to look healthy
- Do not allow shrubs or plants to block windows
- Weed all planting areas
- Put down fresh mulch to restore color contrast
- Keep the lawn freshly mowed, edged, and fertilized
- Remove any dead plants
- Add a few flowers for a splash of color if needed



YOUR JOURNEY HOME STARTS HERE  
newmexico.properties (575) 538-1487

*Laurel Brandi*  
Associate Broker, REALTOR®, ABR®, e-PRO®, GREEN®  
(575) 640-6511

laurel@VistaTeamNM.com  
www.VistaTeamNM.com



www.newmexico.properties

Disclaimer: The information provided herein is for informational purposes only and is not intended as a solicitation if your property is currently listed with another real estate agent or broker, or if you are currently under an active real estate agreement with another agent or broker. All data and information presented, including but not limited to pricing, descriptions, and availability, are deemed reliable but not guaranteed, and are subject to change without notice. The Vista Team of New Mexico Properties makes no representations or warranties, express or implied, as to the accuracy, completeness, or suitability of the information provided. Prospective buyers and sellers should verify all information independently. The Vista Team of New Mexico Properties, its agents, and affiliates are not responsible for any typographical errors, misinformation, or misprints. Equal Housing Opportunity.

